



**EXECUTIVE/ADMINISTRATIVE COMMITTEE MEETING MINUTES  
(DRAFT) May 4, 2011  
Sacramento Area Council of Governments  
Sacramento, California**

The public meeting of the California High-Speed Rail Authority Executive/Administrative Committee was called to order on May 4, 2011 at 1:09 pm at the Sacramento Area Council of Governments, Sacramento, CA.

Members Present:   Curt Pringle, Chairman  
                         Lynn Schenk  
                         Matt Toledo

**Agenda Item #1 Public Comment**

An opportunity for public comment was provided. Appreciation for the outreach for small business was expressed as well as encouragement to further public relations efforts.

**Agenda Item # 2 – Approval of Committee Meeting Minutes**

Member Schenk made a motion to adopt the approval of the minutes, seconded by Mr. Toledo. No objection; the motion passed unanimously.

**Agenda Item # 3 – Legislative Update**

Jeff Barker presented a review of the proposed legislation relevant to the high-speed rail project, and major changes to those bills that has occurred since the March 2011 presentation to the Board.

Chairman Pringle stated that before a position is taken one way or the other on AB 952 (Jones), the recommendation would be to meet with the author and the author's staff to explain the issue of consultants. If it is in fact the author's intent, the committee wishes to continue that request to their next meeting. The other two actions requested would be to support AB 292 (Galgiani) and an opposed position on AB 1077 (Carter), unless that bill is amended in a way that considers our project.

Motion of the recommendation was made by Mr. Toledo and seconded by Ms. Schenk. Recommendation passed unanimously.

**Agenda Item # 4 – Los Angeles-San Diego-San Luis Obispo (LOSSAN) Rail Corridor Joint Powers Board**

After review of the agreement from legal counsel for the Authority, it was recommended that the Authority Board approve Mr. van Ark's membership as Ex-Officio member in LOSSAN and authorize him to execute the Joint Exercise of Powers Agreement and By-Laws.

Motion was moved by Mr. Toledo and seconded by Ms. Schenk. Motion passed unanimously.

**Agenda Item # 5 – United Kingdom Memorandum of Understanding**

CEO van Ark discussed that the Authority has been requested to enter an information-sharing Memorandum of Understanding (MOU) with the United Kingdom. There are currently eight countries that the Authority has entered into MOUs with. This has been very interactive to receive information free of charge on the operation and the design parameters of the project.

Public comment was provided for this item.

Chairman Pringle entertained a motion to recommend to the full Board the action to enter into a MOU with the United Kingdom. Motion was moved by Ms. Schenk and seconded by Mr. Toledo. Motion passed unanimously.

**Agenda Item # 7 – Small Business/Disabled Veteran Business Enterprise (SB/DVBE) Policy**

This information item was provided as an update to the Committee. During the February Board meeting, staff provided an initial briefing and proposed a draft policy regarding the Authority's procurement practices and outreach efforts to Small Business (SB), Disabled Veteran Business Enterprise (DVBE), and Disadvantaged (Minority-owned and Women-owned) Business Enterprise (DBE) program participation. The draft of the SB/DVBE/DBE was provided to the Committee with the anticipation of a final policy and program to go before the Board this summer.

Public comment was provided for this item.

**Agenda Item # 6 – Outreach Briefing**

Jeff Barker provided an informational briefing to the Committee to update the status, management, and performance of the Authority's statewide outreach and communications contract with Ogilvy.

The Committee communicated that a thorough response and audit of the allegations and specific concerns that were articulated regarding Ogilvy's billing practices needs to be discussed further at the next meeting. This should be a formal report that is provided to the Committee prior to the next meeting so it is formally resolved. The appropriate people will need to be available for the discussion of what internal matter our review and audit procedures will be before we pay those bills.

With no further business, Chairman Pringle adjourned the meeting at 2:52 pm.

